



# California Community Choice Financing Authority

**Draft Minutes**

**California Community Choice Financing Authority (CCCFA)  
Board of Directors Meeting  
Thursday, June 27, 2024  
1:00 P.M.**

Via Teleconference at the Following Locations:

- Clean Power Alliance – 810 S. Grand, Ste 400, Los Angeles, CA 90017
- Ava Community Energy – 1999 Harrison Street, Suite 2300, Oakland, CA 94612
- Silicon Valley Clean Energy – 333 W. El Camino Real, Ste 330, Sunnyvale, CA 94087
- Central Coast Community Energy – Southern Office – 71 Zaca Lane, Suite 140, San Luis Obispo, CA 93401
- Marin Clean Energy - Pacific Energy Advisors - 1839 Iron Point Road, #120 Folsom, CA 95630

Members of the public who wish to observe the meeting may do so at one of the locations listed above or telephonically via the following teleconference call-in number and meeting ID:

**For Viewing Access Join the Zoom Meeting:**

<https://us02web.zoom.us/j/87343304744>

**Dial-in: (669) 900-6833**

**Webinar PIN: 873 4330 4744**

In compliance with the Brown Act, Directors may participate at one of the meeting locations listed above. In either case, please: 1) post this Agenda at a publicly accessible location at the participation location no later than 72 hours before the beginning of the meeting, and 2) have a speaker phone available for members of the public who wish to attend at your location.

## **Agenda**

1. Call to Order & Roll Call  
**Present**

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**Robert Shaw** – Central Coast Community Energy (CCCE)  
**Monica Padilla** – Silicon Valley Clean Energy (SVCE)  
**Vicken Kasarjian** – Marin Clean Energy (MCE)  
**Ted Bardacke** – Clean Power Alliance (CPA)  
**Howard Chang** – Ava Community Energy (Ava)

**Staff and Others:**

**Adrian Bankhead** – Board Clerk  
**David Ruderman** – General Counsel  
**Garth Salisbury** – Treasurer/Controller  
**David McNeil** – Clean Power Alliance  
**Amrit Singh** – Silicon Valley Clean Energy  
**Dewayne Woods** – Central Coast Community Energy  
**Zakary Liske** – Silicon Valley Clean Energy  
**Niels Zellers** – Ava Community Energy

2. Agenda Update and/or Changes

**Chair Bardacke moved the Working Group Project List from Item C.2 to Item 6.**

3. Public Comment

*This item is reserved for persons wishing to address the Board of Directors on any CCCFA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the Board are customarily limited to three minutes per speaker.*

**Chair Bardacke opened the public comment period. There were no comments.**

4. Consent Calendar (Discussion/Action)

C.1 Consider approval of 5/23/24 meeting minutes

**Action: It was M/S/C (Shaw/Padilla) to approve the Consent Calendar. The motion carried 4/0/1/0:**

**Approval of Consent Calendar Vote:**

**CCCE – Yes**

**SVCE – Yes**

**MCE – Abstain**

**CPA – Yes**

**Ava – Yes**

5. Consider Approval of Professional Services Agreement with Garth Salisbury to Provide Treasurer/Controller Services –

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(Discussion/Action)

**David Ruderman led the discussion of the Professional Services Agreement.**

**Member Kasarjian** stated that Garth Salisbury should only use the official CCCFA email address for all communications and asked that Garth's personal email address be redacted from the contract. **David Ruderman** agreed to redact Mr. Salisbury's contact information from the contract for public inspection.

**Member Chang** asked for clarification on the term of the contract and the transition once Garth Salisbury starts at Sonoma Clean Power. **Chair Bardacke** explained that the PSA would continue until Sonoma Clean Power joins CCCFA and/or Mr. Salisbury's role is otherwise formalized. Mr. Salisbury confirmed that his employment contract with Sonoma allows him to continue as Treasurer/Controller.

**Member Shaw** spoke about the need for checks and balances in the Treasurer/Controller's scope of work. Specifically, he mentioned that Garth Salisbury, as both contractor and de facto general manager, should have clear separation in authorizing payments to avoid conflicts of interest. **Chair Bardacke** acknowledged the point and said that the structure of the Treasurer/Controller role, whether held by a board member or not, should be reconsidered for future clarity and efficiency.

**Member Padilla** asked if the Treasurer/Controller role should be rotated among members or remain with a dedicated individual. **Chair Bardacke** responded that the working group should prioritize establishing resilience and continuity in the role. **Member Padilla** asked the working group to consider this issue further.

**Action: It was M/S/C (Padilla/Chang) to approve the Professional Services Agreement with Garth Salisbury for Treasurer/Controller Services. The motion carried 5/0/0/0:**

**Approval of Item 5 – Garth Salisbury PSA for Treasurer/Controller Services Vote:**

**CCCE – Yes**

**SVCE – Yes**

**MCE – Yes**

**CPA – Yes**

**Ava – Yes**

6. Working Group Project List: The Board will receive an update on the Working Group's current and planned projects

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**Chair Bardacke** stated that initially, the working group's project list was included in the board agenda as a consent item. Going forward, the item will be listed as a discussion item.

Regarding the Treasurer/Controller role, **Member Kasarjian** asked the working group to consider the future needs of the position, including expertise depth, cross-training, and workload management. **Member Shaw** asked for the working group to consider a professional Treasurer/Controller position with the necessary expertise and insurance backing.

Separately, **Member Shaw** recommended that the Board should plan for an in-person meeting to discuss the work plan and agency strategy.

Regarding the working group workload, **Alternate Member McNeil** stated that the working group is working to identify all immediate tasks and responsibilities, and planning for workloads over a two-three-year timeline. Going forward, he suggested that the working group should consider hiring more consultants or a general manager based on that itemized list of all tasks.

7. Board Member Announcements (Discussion)  
**Member Kasarjian** congratulated **Member Chang** on becoming the CEO of Ava Community Energy.
8. Adjourned at 1:38pm.


DISABLED ACCOMMODATION: If you are a person with a disability which requires an accommodation, or an alternative format, please contact the Clerk of the Board at (510) 906-0491, 72 hours prior to the scheduled meeting to ensure reasonable accommodations are provided.

Materials related to an item on this agenda submitted to the Board of Directors, or a majority of the Board, after distribution of the agenda are available for public inspection at the Clerk's Office, Ava Community Energy (formally East Bay Community Energy), 1999 Harrison St. Ste 2300, Oakland CA, 94612, during normal business hours.

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**PASSED AND ADOPTED** at a regular meeting of the CCCFA Board of Directors on this 25th day of July, 2024 by the following vote:

	YES	NO	ABSTAIN	ABSENT
Dwayne Woods, alternate for Robert Shaw (3CE)	X			
Howard Chang (Ava)	X			
Vicken Kasarjian (MCE)	X			
Monica Padilla (SVCE)	X			
Ted Bardacke (CPA)	X			

Signed by:  
  
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Ted Bardacke  
Chair, CCCFA

Attest:

DocuSigned by:  
  
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Adrian Bankhead  
Secretary, CCCFA