

**California Community Choice Financing Authority (CCCFA)**  
**Board of Directors Meeting**  
**Friday, December 16, 2022**  
**1:00 P.M.**  
**Draft Minutes**

1. Roll Call/Quorum:

Michael Callahan, General Counsel, CCCFA called the regular meeting to order at 1:00pm with quorum established by roll call:

Present:

Garth Salisbury, Marin Clean Energy (MCE)  
Jaya Bajpai, alternate to Tom Habashi, Central Coast Community Energy (CCCE)  
Ted Bardacke, Clean Power Alliance (CPA)  
Girish Balachandran, Silicon Valley Clean Energy (SVCE)

Excused:

Chair Nick Chaset, East Bay Community Energy (EBCE)

Staff and Others:

Michael Callahan – General Counsel, CCCFA  
Adrian Bankhead – Board Clerk, EBCE

2. Public Open Time (Discussion):

- Michael Callahan, General Counsel, CCCFA opened the public comment period. There were no comments.

3. Consent Calendar (Discussion/Action):

- C.1 Approval of 12/1/22 Meeting Minutes
- C.2 Resolution No. 2022-20: Resolution of the Board of Directors of the California Community Choice Financing Authority Authorizing Continued Remote Teleconferencing Meetings for the Board of Directors Pursuant to Government Code Section 54953(e)

C.3 Memorandum of Understanding between CCCFA and CPA

- Per Item C.3, Tom Bardacke, Clean Power Alliance, noted corrections that need to be made to the Memorandum of Understanding:
  - The contract address is not correct; and
  - David McNeil is the Contract Manager
- Action: It was M/S/C (Bajpai/Salisbury) to approve the Consent Calendar, with corrections to the Item C.3 Memorandum of Understanding, . The motion carried:

Consent Calendar Vote:

SVCE – Yes

MCE – Yes

CCCE – Yes

CPA – Yes

EBCE – Excused

4. 2023 Budget (Discussion/Action)

- Garth Salisbury, Treasurer/Controller, introduced this item and addressed questions from Board members
- Michael Callahan, General Counsel, CCCFA, opened the public comment period. There were no comments.

5. Consideration of a \$20,000 Fee for Each Prepayment Transaction (Discussion/Action)

- Garth Salisbury, Treasurer/Controller, introduced this item and addressed questions from Board members
- Michael Callahan, General Counsel, CCCFA, opened the public comment period. There were no comments.
- Action: It was M/S/C (Bardacke/Balachandran) to approve the CCCFA Fiscal 2023 Operating Fund Budget with a Reserve of \$50,000. The motion carried:

Item 5 Vote:

SVCE – Yes

MCE – Yes

CCCE – Yes

CPA – Yes

EBCE – Excused

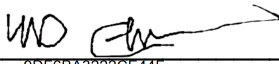
6. Proposed \$20,000 Fee for Each Prepayment Transaction (Discussion/Action)

- Michael Callahan, General Counsel, CCCFA, introduced this item and addressed questions from Board members
- Michael Callahan, General Counsel, CCCFA, opened the public comment period. There were no comments.
- Action: It was M/S/C (Bardacke/Balachandran) to approve the Working Group recommendation to establish a Transaction Fee for each approved prepayment transaction of \$20,000. The motion carried:

Item 6 Vote:  
SVCE – Yes  
MCE – Yes  
CCCE – Yes  
CPA – Yes  
EBCE – Excused


7. Board Member Announcements (Discussion):  
There were no member announcements.
  
8. Adjourned at 1:19pm

DISABLED ACCOMMODATION: If you are a person with a disability which requires an accommodation, or an alternative format, please contact the Clerk of the Board at (510) 906-0491 as soon as possible to ensure arrangements for accommodation.

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CHAIR, CCCFA

**Attest:**

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SECRETARY, CCCFA